



Dear Parent

Lyndhurst Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Lyndhurst Secondary College's parent payment arrangements for 2021.

Please find the fee schedule attached. Please complete this form and return to the school by 11<sup>th</sup> December via Compass so the school can prepare accordingly.

We understand the costs associated with schooling (especially textbooks) can be difficult for families and as always we endeavour to keep our parent charges at a minimum. Where appropriate we have moved away from the traditional high cost textbook in favour of online learning. In order for the College to do this we require support from our parent community to pay the Essential Education Item charges. With your support we hope to continue to be able to offer a full program at a low cost to parents.

All parent payments and contributions can be made by Compass (payment plans available) cash, cheque or debit/credit card. The College also accepts Bpay (please contact Reception for your Biller code and Reference No.) and Centrepay (contact Reception for further information). Where indicated, some fees are able to be paid using the Camps, Sports and Excursion (CSEF) funding.

The school appreciates that families may sometimes experience financial difficulty in meeting payment requests. A number of support options are available to parents who have difficulty making payments including secondhand textbooks & uniform ([www.sustainableschoolshop.com.au](http://www.sustainableschoolshop.com.au)), Centrepay, State Schools Relief or the Camps, Sports and Excursions Fund.

If you will experience difficulty in making the requested payments please contact our Parent Payment Contact – Jenny Alexander by phone 5996 0144 or email [Jennifer.Alexander@education.vic.gov.au](mailto:Jennifer.Alexander@education.vic.gov.au) who you can have a confidential discussion with about alternate arrangements. Please note payment plans are available via Compass.

### Refunds

Our College will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Kondilo Prades  
Principal

William Noble  
School Council President

## FEE SCHEDULE – VCAL/PRECAL (YR 10-12)

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Lyndhurst Secondary College also continues to welcome your voluntary contributions for 2021.

**\*\*Please note that in addition to the parent payments below you will also need to refer to the attached booklist for Essential Items textbooks/stationery. These items can be ordered online or in store. Refer to the booklist for details.**

Please complete this form and return to the school by 11<sup>th</sup> December via Compass so the school can prepare accordingly.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
Student ID Card	\$10
Program activity fee includes excursions, special programs (CSEF applicable)	\$200
School Sports Carnivals Program inc.l transport, entry fees (CSEF applicable)	\$50
<b>SUBTOTAL</b>	<b>\$260</b>
Outdoor Education Elective subject ( includes camp, excursions, transport, entry fees) (CSEF applicable) **applicable if chosen as a subject	\$220 (yr 10) \$520 (yr 11/12)
<b>TOTAL</b>	<b>\$</b>

### Optional Items

Lyndhurst Secondary College offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
School Magazine/Yearbook	\$20
<b>TOTAL</b>	<b>\$</b>

## Voluntary Contributions

Lyndhurst Secondary College continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
		\$20	\$30	\$50	
General Contribution towards upgrade of student facilities and grounds	No	\$20	\$30	\$50	\$
General contribution towards classroom materials, class sets & school equipment	No	\$20	\$30	\$50	\$
<b>TOTAL</b>					\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Parent Payment Charges

Essential Student Learning Items Amount \_\_\_\_\_

Optional Items Amount \_\_\_\_\_

Voluntary financial contribution Amount \_\_\_\_\_

**TOTAL** \_\_\_\_\_