



Policy Statement

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Lyndhurst Secondary College owe to our students and members of the school community who visit and use the school premises.

Procedures

“Duty of care” is a legal obligation that requires schools to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.

Our school has developed policies and procedures to manage common risks in the school environment, including:

- Yard duty and Supervision
- Bullying Prevention
- Camps and Excursions
- First Aid
- Child Safe Standards
- External Providers (including RTOS delivering VET/VCAL)
- Emergency Management
- Volunteers
- Visitors
- Working with Children and Suitability Checks
- Mandatory Reporting
- Occupational Health and Safety

Staff at our school understand that school activities involve different levels of risk and that particular care may need to be taken to support younger students or students with additional needs. Our school also understands that it is responsible for ensuring that the school premises are kept in good repair and will take reasonable steps to reduce the risk of members of our community suffering injury or damage because of the state of the premises.

School staff, parents, carers and students are encouraged to speak to the principal to raise any concerns about risks or hazards at our school, or our duty of care obligations.

About the policy and procedures

This policy and accompanying procedures:

- Were developed in accordance with relevant DET guidelines and legislation
- Will be published on the Lyndhurst Secondary College website www.lyndhurst.vic.edu.au
- Are available in print form upon request
- Are to be used by staff, in conjunction with relevant training and/or support as required
- Will be reviewed by school council as part of its cyclic policy and procedures review schedule.

Key Stake Holders/persons affected

School Community

Person/Group responsible for Review

Principal Class, School Council

Review Cycle

Biannually

Last Reviewed: October 2018

Next Review: October 2020

Associated Support Documentation

- School Policy and Advisory Guide: [Duty of Care](#)
- Lyndhurst Secondary College Website

Lyndhurst Secondary College Statement of Values